

ASSET MANAGEMENT COUNCIL

Asset Management Fundamentals Course

This one-day training course, delivered Australia wide, offers a thorough overview of asset management enabling participants, “*to understand the fundamentals of asset management and how they can provide benefits to the organisation.*”



Course Overview

Course Timings

08:30 - Registration
08:45 - Course begins
10.30 – 10.45 Morning tea
12.25 – 13.00 Lunch
15.00 – 15.15 Afternoon Tea
16:45 - Finish

Updated with current industry developments including as ISO 5500x suite.*

Course learning objectives:

1. Define asset management within the context of ISO 5500x suite*, the Asset Management Landscape and [Asset Management Body of Knowledge](#) (AMBoK)
2. Identify the principles that underpin asset management
3. Identify available asset management tools and techniques that are applicable within organisational context
4. Identify opportunities to apply these learnings to improve individual and organisational performance.

Contents Overview

- Introduction to the Course
- Asset Management Principles
- Asset Management Foundations
- Leadership and Culture
- Stakeholder Requirements and Asset Management Objectives
- Asset Management Technical Processes
- Management of Risk
- Asset Management Decision-making
- Competence and Organisational Structure
- Performance Evaluation and Improvements
- Course Summary

Online Exam

There is an assessment process for the course via an online exam initiated on the day of the course.

The intent of this exam is to demonstrate that participants have understood the key points contained within the course. As such, the exam is open book, and is available from the conclusion of the course for two weeks.

Successful completion is listed on the Asset Management Council website, and a certificate is issued.

The advantages of completing and passing the on-line exam include:

- Evidence to your current and future employers that you have attended the Asset Management Fundamentals course
- Proof to yourself, colleagues and employer that you have a deeper understanding of asset management related topics and issues
- Contributes to becoming a [Certified Associate in Asset Management](#) (CAAM)

Course Materials

On the day of the course each participant receives:

- Asset Management Fundamentals Course Workbook

To further your learnings from the day:

- *Living Asset Management*, by J Lafria and J Hardwick: this book focuses on the subject of people and the need for good leadership and strategies for developing a high performance culture, ensuring excellence in asset management. [Click here for more information on Living Asset Management.](#)
- *Asset Management Council Framework Book*: Defines the strategic concepts of which the AM Council's [Asset Management Body of Knowledge \(AMBoK\)](#) comprises.
- *AMBoK Publication 001; Companion Guide to ISO 55001*



General Information

Lecturer: All Asset Management Council lecturers have many years' experience in the relevant industry. Lecture details are outlined on our website via the Course List.

Registration: To qualify for Early Payment discount, your registration WITH PAYMENT must be received at the Asset Management Council, at least 6 weeks prior to course date. (Not applicable in conjunction with any other discount) A purchase order does not quantify for early discount, unless accompanied by payment.

Attendance at course is available when registration payment has been received in full.

Fee Includes: Attendance at course, online exam, notes, tea and coffee on arrival, morning and afternoon tea and lunch.

Course Content: Course content maybe subject to change due to on-going assessment of material in line with current industry developments.

Cancellations and Refunds:

Refunds: Cancellation more than 28 days before the event: 100% refund.

Cancellation less than 28 days, but more than 14 days: 50% refund.

Cancellation less than 14 days: no refund.

Cancellation must be in writing. The effective date is the date of dispatch.

Substitution: If, after booking an event you are unable to attend, you are welcome to nominate someone else to attend in your place at no additional cost. Please advise substitutions in writing so a correct name tag will be available at the registration desk.

Fees are totally refundable should the Asset Management Council find it necessary to cancel a course. Refund of fees is the full extent of Asset Management Council's liability in these circumstances.

Asset Management Fundamentals REGISTRATION FORM

Title: First Name: Last Name:.....
Company: Job Title:
Postal Address:.....
Suburb:..... State: Post Code:.....
Phone:..... Mobile Fax.....
Email of Participant only:.....
Dietary Requirements:.....

LOCATION: **DATE:**

Membership status: Individual Member Corporate Member nominee Non-member

NON-MEMBERS: Would you like to save money on your registration fee and become a member for \$154 (incl GST) for a year?
 Yes, I would like to become an individual member for \$154 incl GST No I do not want to become a member

Course Registration Fee: \$1005 incl GST, AM Council Individual Member \$1265 incl GST, Non-Member

Fee includes: Asset Management Fundamentals Course Workbook, The AM Council Framework book, AMBoK Publication 001; Companion Guide to ISO 55001 and Living Asset Management, by J R Lafraia and J Hardwick

DISCOUNT: Registration and PAYMENTS received 6 weeks prior to course will receive a \$55.00 (GST Inclusive) discount - See General Information above for qualifying terms.

- Please issue an **Invoice** for payment by EFT
- Enclosed is my **Purchase Order/Cheque** made out in Australian Dollars to the Asset Management Council
- Please debit my:** Mastercard Diners Visa Amex

Card Number:

Name on Card:

CVV No. on Card: Expires:/..... Signature:

Email address for Tax Invoice/Receipt (if different):