



ASSET MANAGEMENT COUNCIL

ASSET MANAGEMENT FUNDAMENTALS COURSE

OBJECTIVES OF THE COURSE

This course provides a thorough overview of both the technical and financial fundamentals of asset management. By the end of this course, you will be able to:

- Define asset management and its role in business
- Identify the principles that underpin asset management
- Identify available asset management tools and techniques that are applicable within your organisational context
- Identify opportunities for you to improve both your personal and organisational asset management capability

CERTIFIED ASSOCIATE IN ASSET MANAGEMENT (CAAM)

This course provides your gateway into an asset management career. To recognise and quantify your learning, an online exam is initiated on the day of the course. Should you choose to complete the exam, pass the exam, and agree to comply with a Code of Ethics, you will be certified as a Certified Associate in Asset Management (CAAM) – enabling you present evidence to your current and future employers of your personal asset management capability. Your CAAM is your first step toward a career in asset management.

YOUR TRAINERS

Your trainers represent the best asset management experience in Australia. A list of attributes that all AMF trainers have may be found below, or you may visit amcouncil.com.au for each trainer's full bio.

- Certified Fellows in Asset Management (CFAM) and have worked in asset management roles for over 20 years
- Have conducted numerous asset management reviews of organisations in various industries both nationally and internationally
- Have developed and conducted the formal training of hundreds of engineering, financial and management-related staff across numerous industries

WHO SHOULD ATTEND

- Anyone working in, or who wants to work in, infrastructure, asset management, financial management, maintenance engineering or procurement management
- Anyone who requires an introduction to the key technical and financial principles that underpin effective asset management
- Anyone who wishes to improve the management of assets within their organisation

About the Asset Management Council

As an internationally recognized organisation at the forefront of asset management knowledge and development, the Asset Management Council provides independent information and guidance on asset management across a multitude of industries and professional roles, both in Australia and overseas.

The Asset Management Council is a fully industry supported body and is considered by many to be a 'thought leader' in asset management, both nationally and internationally.

The Asset Management Council is a not-for-profit organization, a Technical Society of Engineers Australia and a founding member of both the Global Forum on Maintenance and Asset Management (GFMAM) and the World Partners in Asset Management (WPiAM). The Asset Management Council's objectives are to:

- Strengthen and enhance the asset management, maintenance engineering and financial capabilities of asset management practitioners and organisations
- Promote excellence in the practice of asset management and maintenance engineering
- Promote practitioner participation in and contribution to activities of their Company
- Facilitate linkages at national and international levels
- Facilitate active participation from other disciplines and professions
- Encourage research and increase the asset management body of knowledge

Course Content

The content of the Asset Management Fundamentals course includes:

- Asset Management Principles
- Asset Management System
- Stakeholder Requirements and Asset Management Objectives
- Leadership and Culture
- Asset Management Technical & Financial Processes
- Risk Management & Decision Making
- Competency & Engagement
- Organisational Roles
- Performance Evaluation and Improvement

Earn 6 CPD Points by Attending

General Information

Registration: Please visit amcouncil.com.au/calendar for the next Asset Management Fundamentals course in your area. To register, please either fill out the form below, contact us directly on 03 9819 2515 or email training@amcouncil.com.au. To qualify for Early Payment discount, your registration WITH PAYMENT must be received at the Asset Management Council, at least 6 weeks prior to course date. (Not applicable in conjunction with any other discount) A purchase order does not quantify for early discount, unless accompanied by payment. Attendance at course is available when registration payment has been received in full. **Fee Includes:** Attendance at course, online exam, notes, tea and coffee on arrival, morning and afternoon tea and lunch. **Course Content:** Course content maybe subject to change due to on-going assessment of material in line with current industry developments.

Cancellations & Refunds

Refunds: Cancellation more than 28 days before the event: 100% refund. Cancellation less than 28 days, but more than 14 days: 50% refund. Cancellation less than 14 days: no refund. Cancellation must be in writing. The effective date is the date of dispatch. **Substitution:** If, after booking an event you are unable to attend, you are welcome to nominate someone else to attend in your place at no additional cost. Please advise substitutions in writing so a correct name tag will be available at the registration desk. Fees are totally refundable should the Asset Management Council find it necessary to cancel a course. Refund of fees is the full extent of Asset Management Council's liability in these circumstances.

Asset Management Fundamentals REGISTRATION FORM

Title: First Name: Last Name:
Company: Job Title:
Postal Address:
Suburb: State: Post Code:
Phone: Mobile Fax
Email of Participant only:
Dietary Requirements:

LOCATION: **DATE:**

Membership status: Individual Member Corporate Member nominee Non-member

NON-MEMBERS: Would you like to save money on your registration fee and become a member for \$154 (incl GST) for a year?
 Yes, I would like to become an individual member for \$154 incl GST No I do not want to become a member

Course Registration Fee: \$1005 incl GST, AM Council Individual Member \$1265 incl GST, Non-Member

Fee includes: *Asset Management Fundamentals Course Workbook, The AM Council Framework book, AMBoK Publication 001; Companion Guide to ISO 55001 and Living Asset Management, by J R Laffraia and J Hardwick*

DISCOUNT: Registration and PAYMENTS received 6 weeks prior to course will receive a \$55.00 (GST Inclusive) discount -
See General Information above for qualifying terms.

Please issue an **Invoice** for payment by EFT

Enclosed is my **Purchase Order/Cheque** made out in Australian Dollars to the Asset Management Council

Please debit my: Mastercard Diners Visa Amex

Card Number:

Name on Card:

CVV No. on Card: Expires:/..... Signature:

Email address for Tax Invoice/Receipt (if different):

Please complete and return to:

Email: training@amcouncil.com.au